BRANDON SCHOOL DIVISION

"Accepting the Challenge"

BRANDON SCHOOL DIVISION

February 7, 2012

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, FEBRUARY 13, 2012 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

K. Zabowski
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

a) Regular Board Meeting, January 23, 2012.
Adopt.

b) Special Board Meeting, January 31, 2012.
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

a) Kirkcaldy Heights School Students – High Ability Learners Enrichment Program (HALEP).

2.02 Reports of Committees

a) WorkPlace Safety & Health Committee Minutes — P. Bowslaugh

b) Divisional Futures & Community Relations Committee Minutes — P. Bowslaugh
- January 19, 2012
- January 26, 2012
- February 2, 2012

c) Other
- Meeting with Minister – January 25, 2012 — M. Sefton
- Meeting with Deputy Minister – February 2, 2012 — M. Sefton

2.03 Delegations and Petitions

2.04 Communications for Action

a) David Yeo, Director, Manitoba Education, February 1, 2012, following up on correspondence regarding the Kindergarten to Grade 3 class size initiative and the work of the provincial Oversight Committee. At the January 16th Committee meeting the question of representations from organization and individuals regarding this initiative was discussed. It was determined that the Committee will not hear in-person submissions; however, it will be pleased to receive and review written submissions from interested parties. Therefore, if the Division wishes to provide a written brief it can do so by forwarding that brief to the attention of the two school board representatives on the Committee. (Appendix "A").

Refer Business Arising.

b) Carolyn Duhamel, Executive Director, Manitoba School Boards Association, February 1, 2012, enclosing an "Authorization to Receive Board Ballots" form for the 2012 MSBA Convention. She notes it is imperative that the form be completed and returned to the Association's office prior to the start of convention. You may authorize as many or as few trustees as you wish, however there should be a minimum of two. The Board Ballots will be released to the first authorized trustee that requests and signs for them. (Appendix "B").

Refer Business Arising.

c) Mr. David Wilson, Executive Director, Augustfest Brandon Incorporated, February 3, 2012, noting the 2012 edition of the Manitoba Heritage Tattoo, produced by Augustfest Brandon Incorporated, is slated for Friday afternoon, October 26 and Saturday afternoon, October 27 in Westman Place at the Keystone Centre. A discussion sheet setting forth several proposals for the tattoo, including a proposal for involvement of students and teachers from the Brandon School Division is attached. He looks forward to hearing the Board's response to the proposals and would be glad to meet with the Board or appropriate Board committee to provide further clarification of the proposals. (Appendix "C").

Refer Business Arising.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

a) Correspondence from David Yeo, Director, Manitoba Education, from Communications for Action 2.04a) following up on correspondence regarding the Kindergarten to Grade 3 class size initiative and the work of the provincial Oversight Committee. At the January 16th Committee meeting the question of representations from organization and individuals regarding this initiative was discussed. It was determined that the Committee will not hear in-person submissions; however, it will be pleased to receive and review written submissions from interested parties. Therefore, if the Division wishes to provide a written brief it can do so by forwarding that brief to the attention of the two school board representatives on the Committee.

b) Correspondence from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, from Communications for Action 2.04b), enclosing an "Authorization to Receive Board Ballots" form for the 2012 MSBA Convention. She notes it is imperative that the form be completed and returned to the Association's office prior to the start of convention. You may authorize as many or as few trustees as you wish, however there should be a minimum of two. The Board Ballots will be released to the first authorized trustee that requests and signs for them.

c) Correspondence from Mr. David Wilson, Executive Director, Augustfest Brandon Incorporated, from Communications for Action 2.04c), noting the 2012 edition of the Manitoba Heritage Tattoo, produced by Augustfest Brandon Incorporated, is slated for Friday afternoon, October 26 and Saturday afternoon, October 27 in Westman Place at the Keystone Centre. A discussion sheet setting forth several proposals for the tattoo, including a proposal for involvement of students and teachers from the Brandon School Division is attached.

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

a) School Reports – NIL

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report
- Scholarship Agreement – Refer Motions.
- Trustee Inquiries:
  - Four Year On-Track Graduation Report: Crocus Plains Regional Secondary School – Trustee Kruck.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

16/2012 That the Agreement for establishment of the scholarship to be known as "The Kayleigh Brugger Character Scholarship" for a male or female student graduating from Vincent Massey High School be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

2.08 Bylaws

NIL

2.09 Giving of Notice

NIL

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Receive and File.

3.02 Communications for Information

a) Darryl Gervais, Director, Manitoba Education, Instruction, Curriculum and Assessment Branch, January 2012, noting the publication of *Kindergarten to Grade 3 German Language Arts: A Foundation for Implementation* and *Grade 4 to Grade 6 German Language Arts: A Foundation for Implementation* are being distributed to educators and schools offering German-English bilingual programming and have been published online at www.edu.gov.mb.ca/k12/cur/languages/german/index.html

Receive and File.

b) David Yeo, Director, Manitoba Education Administration Services, January 12, 2012, advising the Deputy Minister received correspondence regarding the Division's desire to make a presentation to the provincial Oversight Committee regarding the K-3 class size initiative. The request will be raised with the Committee at its next meeting following which the Division will be contacted regarding a date for such a presentation.

Receive and File.

c) Gary Gervais, Chair of the Louis Riel School Board, January 12, 2012, nominating Trustee Wayne Ruff for the position of Vice-President (school boards larger than 6,000) of the Manitoba School Boards Association.

Receive and File.

d) Kathlyn McNabb, Secretary-Treasurer, Rolling River School Division, January 18, 2012, noting the Board of Trustees of the Rolling River School Division are supporting the nomination of Ken Cameron as Manitoba School Boards Association (MSBA) Director – Region 1.

Receive and File.

e) Andrea Kehler, Manitoba School Boards Association, January 30, 2012, addressed to Mr. Zabowski, Secretary-Treasurer, acknowledging receipt of his letter nominating Trustees Murray and Snelling for the 2012 Long Service Trustee Award. The presentation will take place during lunch on Friday, March 16, 2012 at the Manitoba School Boards Association Annual Convention. Recipients will be notified in writing as to the procedure for receipt of this award in February.

Receive and File.

f) Heather Demetrioff, Association Director, Manitoba School Boards Association, February 1, 2012, enclosing the program and registration material for the 2012 annual convention to be held March 15 to 17, 2012. This year's theme is "Leadership for 21st Century Learning".

Refer to Secretary-Treasurer's Department.

g) David Yeo, Director, Manitoba Education, February 2, 2012, noting the 2012/13 school year will be comprised of 196 days. The projection of the school calendar for the next four years is included. Parameters applicable to the 2012/13 school year, including Christmas Vacation, Spring Break and in-service days are noted. Divisions are asked to complete the form attached once they have established the dates of the days to be used for non-instructional purposes and submit to the Department.

Refer Superintendent's Office.

3.03 Announcements

a) Education Committee Meeting – 11:30 a.m., Tuesday, February 14, 2012, Board Room.

b) School Division/Parent/Guardian Advisory Committee Meeting – 7:00 p.m. Wednesday, February 15, 2012, Board Room.

c) Divisional Futures & Community Relations Committee Meeting – 11:30 a.m., Thursday, February 16, 2012, Board Room.

d) BSD/BTA Liaison Committee Meeting – 4:00 p.m., Thursday, February 16, 2012, Conference Room.

e) Special Board Meeting – Budget Deliberations – 9:00 a.m., Tuesday, February 21, 2012, Board Room.

f) Divisional Futures and Community Relations Committee Meeting – 11:30 a.m., Thursday, February 23, 2012, Meadows School.

g) Personnel Committee Meeting – 12:00 p.m., Monday, February 27, 2012, Board Room.

h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, February 27, 2012, Board Room.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

5.00 ADJOURNMENT

Manitoba
Education
Education Administration Services
507 -1181 Portage Avenue, Winnipeg, Manitoba R3G 0T3
T 204-945-6899 F 204-948-2154
www.manitoba.ca

Appendix A

FEB 0 6 2012

February 1, 2012

Mr. Kevin Zabowski
Secretary-Treasurer
The Brandon School Division
1031 – 6th Street
Brandon MB R7A 4K5

Dear Mr. Zabowski:

I am following up on my correspondence of January 12 to you regarding the Kindergarten to Grade 3 class size initiative (20K3) and the work of the provincial Oversight Committee.

At its meeting of January 16 the Committee discussed the question of representations from organizations and individuals regarding 20K3. The Committee has determined that it will not hear in-person submissions; however, it will be pleased to receive and review written submissions from interested parties. Therefore, if The Brandon School Division wishes to provide such a written brief it can do so by forwarding that brief to the attention of either of the two school board representatives on the Committee, Mr. Wayne Ruff (wayne.ruff@lrsd.net) or Mr. Bert Skogan (bskogan@lssd.ca). They, in turn, will ensure that it is brought forward to the Committee for its consideration.

Sincerely,

David Yeo
Director

c. Gerald Farthing

3 04a)

MANITOBA
School Boards
ASSOCIATION

Appendix B

LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

RECEIVED
FEB 06 2012

1 February 2012

TO: The Chairperson and Secretary-Treasurer, All Divisions and Districts

FROM: Carolyn Duhamel, Executive Director

RE: Distribution of Board Ballots

In accordance with association by-laws, voting on by-laws and by-law amendments, and the election of the association's president, will be conducted by means of board ballots at the upcoming annual convention. In order for your school board to receive the number of ballots to which it is entitled, it is imperative that the attached form "Authorization to Receive Board Ballots" be completed and returned to the association office prior to the start of convention. We need to have this form on file in order to release your board ballots at the convention. You may authorize as many or as few trustees as you wish, but I would suggest that you name two as a minimum, to guard against complications that might arise in the event of the unforeseen absence of one of your designates. Please also note that all of your board ballots will be released to the first authorized trustee that requests and signs for them; it is up to the board to determine how the ballots will be subsequently distributed and/or cast.

Resolutions debate will begin with new by-laws and by-law amendments on the morning of Friday, March 16. Elections for president and the two vice-presidents will be on Friday afternoon and for most of the directors on Saturday morning. The election of the Region 4 director, if necessary, will be on Friday at approximately 12 noon. Please note that this schedule means that boards should pick up their board ballots as early in the convention as possible, as they will first be required on Friday morning.

Please return the completed form to Jennifer Esau (or email to: jesau@mbschoolboards.ca) at the association office no later than Friday, March 9, 2012. Thank you for your attention to this important matter. If you have any questions, please do not hesitate to call.

CD:hd

Attachment

204b)

191 PROVENCHER BOULEVARD, WINNIPEG, MANITOBA R2H 0G4 | 204.233.1595 | TOLL FREE 1.800.262.8836 | FAX 204.231.1356 | WWW.MBSCHOOLBOARDS.CA

MANITOBA
School Boards
ASSOCIATION

Authorization to Receive Board Ballots
at the 2012 Annual Convention
of the Manitoba School Boards Association

The Board of The Brandon School Division/District hereby authorizes the following named trustee(s) to receive the board ballots to which it is entitled at the 2012 Annual Convention of the Manitoba School Boards Association.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The Board understands that:

- it will be receiving 9 board ballot(s), based on a K-12 FTE student population of 7617.0 (as of September 30, 2011).
- the entire allotment of board ballots will be released to the first authorized trustee who requests and signs for them at the Association Convention; it is the board's responsibility to determine how these board ballots will be subsequently distributed and/or cast.
- at least one trustee member of the school board must be present at the time of voting to cast the board ballots; proxy voting is not allowed.

_____ _____
(Signature of Board Chair) (Date)

_____ _____
(Signature of Secretary-Treasurer) (Date)

For use upon receipt of ballots only:

Ballots received by:

_____ _____
(Print name) (Signature)

Please complete this form and return it to the association office no later than Friday, March 9, 2012. Thank you.

Appendix C

Mark Sefton, Chair
Board of Trustees
Brandon School Division 40
1031 Sixth Street
Brandon MB R7A 4K5

The 2012 edition of the Manitoba Heritage Tattoo, produced by Augustfest Brandon Incorporated, is slated for Friday afternoon, October 26 and
Saturday afternoon, October 27 in Westman Place at the Keystone Centre.

I am attaching a discussion sheet setting forth several proposals for the tattoo, including a proposal for involvement of students and teachers from Brandon School Division.

The board of Augustfest would appreciate your presenting these proposals to your fellow trustees for their consideration. If the board agrees that
the proposal for the Friday afternoon matinee for high school students, and in particular those Grade 9 and 11 students studying Canadian
government and history, has merit, more detailed planning could then proceed.

Although the Augustfest board is very much aware that the constraints being experienced by the division board preclude anything other than
token financial support, a number of opportunities exist for support-in-kind, including the involvement of classroom teachers in preparation of
study materials to be used in conjunction with the tattoo.

We anticipate having two of the finest military bands in Canada providing a fascinating array of musical styles that afternoon, making the event
a treat for students studying music. We also plan to create a massed choir of senior high choristers to perform at both Friday and Saturday
afternoon performances of the tattoo.

I look forward to hearing the board's response to our proposals, and would be glad to meet with the board or appropriate board committees to
provide further clarification of the proposals.

Cordially,

David C. Wilson, Executive Director
Augustfest Brandon Incorporated

Charitable registration 858739816 RR 0001

204(c)

PROPOSALS FOR THE 2012 BIENNIAL MANITOBA HERITAGE TATTOO : FRIDAY, OCTOBER 26 / SATURDAY, OCTOBER 27

THE BACKGROUND

AUGUSTFEST BRANDON was incorporated as a non-profit community organization in 2007 with the mandate of providing the citizens of Brandon and Western Manitoba with 'destination festivals'. Canada Revenue Agency assigned Augustfest charitable status in October 2011.

AUGUSTFEST BRANDON currently produces two 'destination festivals': a week of concerts by musicians of national and international reputation who have a significant connection with Brandon, and a biennial heritage tattoo celebrating the traditions of the community.

The initial heritage tattoo in 2008 featured tributes to the role played by horses in the history of Western Canada, and included the Air Command Band, a cavalcade of priceless horse-drawn vehicles, and both the RCMP and Lord Strathcona Musical Rides. The 2010 tattoo celebrated the musical heritage of the community and included massed choirs from Brandon University and Neelin High School, the 75-piece Brandon University Symphonic Band, aboriginal music and dancers, the pipes and drums of Winnipeg's St. Andrew's Society together with the superlative music of Edmonton's Royal Canadian Artillery Band.

THE PROPOSALS

Preliminary plans propose making the 2012 heritage tattoo a celebration of Her Majesty's Diamond Jubilee, and in particular a celebration of the role played during her reign by Canada's Governors-General. To that end, the four living Governors-General are being invited to participate in a special matinee of the tattoo attended by students from schools throughout Western Manitoba. Educational study materials on the constitutional role of the governor-general will be prepared and distributed prior to the event. David Johnston, Edward Schreyer, Adrienne Clarkson, and Michaelle Jean would each be asked to comment briefly on their perceptions of the role of governor-general.

A public performance of the full tattoo will take place Saturday afternoon, with additional items. For example we will be inviting one of the graduating classes from RCMP Depot Regina to perform their amazing drill, which is essentially the RCMP musical ride on foot. It is hoped our vice-regal guests would be willing to remain in Brandon long enough to take the Salute at the opening of this Saturday performance.

We would ask City Council to consider designating the 2012 Manitoba Heritage Tattoo the city's official Diamond Jubilee event, and to join with Augustfest Brandon and other community organizations in hosting a celebratory dinner for our vice-regal guests.

In order to qualify for Canadian Heritage grant monies, Augustfest Brandon has to demonstrate financial support for the Heritage Tattoo from the City of Brandon, which can be a combination of cash and support-in-kind.

Each of the three Canadian Forces bands being invited to the 2012 Manitoba Heritage Tattoo has a

jazz/big band component, and we will be asking them to perform a public concert at the Western Manitoba Centennial Auditorium on the Friday evening to add variety to this gala weekend.